**EMPLOYEE DECLARATION**

The Company Policies mentioned below provide important information about VIRGONOMICS CC and I understand that if I have any questions or queries I should consult the HR Director.

Policies and procedures within any organization may change from time to time to accommodate changing business practices, legislation and technological advances and I therefore acknowledge that revisions to the policies may occur.

I understand that the revisions and amendments to policy and procedures will supersede any and all previous ones.

Furthermore I acknowledge the policies and procedures is neither a contract of employment nor a legal document.

I have, received, read and fully understand the Company Policy Manual, IT Acceptable use policy and Code of Ethics for VIRGONOMICS CC. I hereby undertake to comply with the said standard in all respects.

I furthermore undertake to notify management of any matter that might result in non-compliance with this standard.

I furthermore acknowledge that VIRGONOMICS CC has reserved the right to monitor my usage of information technology facilities and that a failure to comply with any of the above mentioned policies and operational procedures could lead to action being taken against me.

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User signature Date

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Management